

Residential Submittal Checklist

FOR MORE INFORMATION VISIT THE CDS WEBSITE AT: WWW.CO.KITTITAS.WA.US/CDS

Property Owner:	NIKOLAY CHMYR	Day Phone:	206-335-1395
Job Site Address:	1271 LEISURE LAND LANE, CLE ELUM		
Project Description:	<input checked="" type="checkbox"/> New residence <input type="checkbox"/> Addition <input type="checkbox"/> Alteration		

THIS IS NOT A REVIEW: This checklist is used to assure that your permit application includes at least the minimum information needed to submit for a building permit. **APPLICATIONS WILL NOT BE ACCEPTED FOR SUBMITTAL UNTIL ALL OF THE APPLICABLE ITEMS ARE INCLUDED.** The information required is listed below.

Required Submittal Items			Comments
1.	<input checked="" type="checkbox"/>	Water Availability Form Approved	RE-BUILD OF FIRE DAMAGED CABIN
2.	<input checked="" type="checkbox"/>	Preliminary Site Analysis Completed	
3.	<input checked="" type="checkbox"/>	Zoning Decisions, Flood Permit, Variance, etc. that may apply	
4.	<input checked="" type="checkbox"/>	Application Completed and Signed	
5.	<input checked="" type="checkbox"/>	Site Plan (see "unified site plan" handout)*	
6.	<input checked="" type="checkbox"/>	Foundation Plan*	
7.	<input checked="" type="checkbox"/>	Floor Plan (one for each level)*	
8.	<input checked="" type="checkbox"/>	Floor Framing Plan (one for each level)*	
9.	<input checked="" type="checkbox"/>	I-Joist Layout (one for each level)*	
10.	<input checked="" type="checkbox"/>	Typical Cross Section* (from roof to foundation)	
11.	<input checked="" type="checkbox"/>	Roof Framing Plan and Truss Sheets*	
12.	<input checked="" type="checkbox"/>	Elevation Plans (each side of structure)*	
13.	<input checked="" type="checkbox"/>	Energy & Ventilation Compliance Forms* www.energy.wsu.edu/BuildingEfficiency/EnergyCode.aspx	

*Two (2) complete sets of architectural drawings, engineering and calculations, and other supporting documents such as truss sheets, etc. are required.

Information Provided?		Comments
PLAN REQUIREMENTS		
<input checked="" type="checkbox"/>	Plans drawn to 1/4" scale on minimum 11" x 17" paper.	
<input checked="" type="checkbox"/>	Two (2) sets of plans and all other required information.	
<input checked="" type="checkbox"/>	Applicable codes listed on plans.	
<input checked="" type="checkbox"/>	Plan drawings and text is legible on substantial paper.	
SITE PLAN		
<input checked="" type="checkbox"/>	Drawn to scale. With all lot lines and setbacks shown.	
<input checked="" type="checkbox"/>	All new and existing buildings shown and dimensioned.	
<input checked="" type="checkbox"/>	Surface water, wetlands, irrigation shown.	
<input checked="" type="checkbox"/>	North arrow, address, access driveway(s), main road.	
<input checked="" type="checkbox"/>	Septic and well location with setbacks.	
<input checked="" type="checkbox"/>	Slopes with topographical contours.	NO SLOPES
DESIGN CRITERIA/ ENGINEERING		
<input checked="" type="checkbox"/>	Correct design criteria used (snow, wind, soil, etc.)	
<input checked="" type="checkbox"/>	Structural engineering required above 70 psf ground snow load for residential structures (50 psf for commercial).	
<input checked="" type="checkbox"/>	Structural engineering required due to complexity.	
<input type="checkbox"/>	Lateral engineering only required not prescriptive.	
<input checked="" type="checkbox"/>	Engineered plans stamped by engineer.	
<input checked="" type="checkbox"/>	Engineering calculations stamped.	
<input type="checkbox"/>	Geotechnical engineering for steep slopes.	DNA

FOUNDATION PLAN		
<input checked="" type="checkbox"/>	Dimensioned footings and foundation plan view	
<input checked="" type="checkbox"/>	Crawlspace ventilation amount required, size and location	
<input checked="" type="checkbox"/>	Independent footings and pier locations, size, spacing, rebar, and connectors	
<input type="checkbox"/>	Retaining walls location and height and engineering if required	DNA
FLOOR PLAN		
<input checked="" type="checkbox"/>	All rooms labeled with use. Including unheated, unfinished areas	
<input checked="" type="checkbox"/>	Plumbing and mechanical fixtures locations and labeled	
<input checked="" type="checkbox"/>	Window and door sizes labeled; identify egress windows and safety glazing	
<input checked="" type="checkbox"/>	Smoke detector and carbon monoxide location	
<input type="checkbox"/>	Garage fire separation; walls, ceiling and door(s)	DNA
<input checked="" type="checkbox"/>	Summary of square footage for each floor/use; include decks, porches, garage, basement, storage, attic areas	
FLOOR FRAMING PLAN(S)		
<input checked="" type="checkbox"/>	Floor joist size, spacing, span, grade, species.	
<input checked="" type="checkbox"/>	I-Joist layout sheet and individual joist and beam design reports.	
<input checked="" type="checkbox"/>	Supporting beam and header size, spacing, span, grade, species.	

<input checked="" type="checkbox"/>	Deck framing, deck ledger, displacement connection detail to house, post restraint detail.	
<input checked="" type="checkbox"/>	Hardware, connections, hangers, post base and cap.	
<input checked="" type="checkbox"/>	Crawlspace access size and location.	
<input checked="" type="checkbox"/>	Blocking for point loads, bearing walls, shearwalls.	
CROSS SECTION		
<input checked="" type="checkbox"/>	Footing and foundation dimensions, rebar, depth below grade, wall heights for sloped sites	
<input checked="" type="checkbox"/>	Sill plate material, galvanized nails for pressure treated wood	
<input checked="" type="checkbox"/>	Anchor bolt sizing and space	
<input checked="" type="checkbox"/>	Stud size, spacing, grade, species	
<input checked="" type="checkbox"/>	Wall height, interior and exterior wall coverings	
<input checked="" type="checkbox"/>	Insulation type and R-value all required locations	
LATERAL WALL BRACING		
<input type="checkbox"/>	Shearwall locations identified.	DNA (LOG CABIN)
<input type="checkbox"/>	Shearwall schedule and construction details	DNA
ROOF FRAMING		
<input type="checkbox"/>	Truss engineering layout and individual truss sheets	DNA
<input checked="" type="checkbox"/>	Rafter size, spacing, grade, species, connections	
<input checked="" type="checkbox"/>	Ceiling joists and collar ties	
<input checked="" type="checkbox"/>	Beam and header size, grade, species, connections	
<input checked="" type="checkbox"/>	Roof sheathing thickness and span rating	
<input checked="" type="checkbox"/>	Roof venting amount, size, quantity, location	
<input checked="" type="checkbox"/>	Roofing material, ice dam protection, roof sheathing.	
ELEVATION PLAN(S)		
<input checked="" type="checkbox"/>	Front, rear, sides	
<input checked="" type="checkbox"/>	Siding, veneer and roof materials	
<input checked="" type="checkbox"/>	Final grade all sides	
<input checked="" type="checkbox"/>	Roof pitch	
DETAILS AND OTHER REQUIRED PLAN(S)		
<input checked="" type="checkbox"/>	Stairways (rise, run, handrail height, clearances).	
<input checked="" type="checkbox"/>	Fireplace construction detail(s).	
<input type="checkbox"/>	Chimney chase construction detail(s).	DNA
<input type="checkbox"/>	Stone veneer attachment detail(s).	
<input type="checkbox"/>	Structural Insulated Panel (SIP) engineering plan(s).	
<input type="checkbox"/>	Timber frame shop drawing(s) engineering and approval.	

REQUIRED PRIOR TO PERMIT ISSUANCE		
<input checked="" type="checkbox"/>	Public Works Access Permit approval.	EXISTING REBUILD
<input checked="" type="checkbox"/>	Septic Permit issued.	EXISTING REBUILD